



Code of Conduct for Chicago Teachers' Pension Fund (CTPF) Providers of Goods and Services

The Code of Conduct for CTPF Providers of Goods and Services will be given to all goods and services providers. The Board of Trustees, Executive Director, Deputy Executive Director, or Chief Legal Officer may require the goods or service provider to certify in writing their acknowledgement of the Code of Conduct for CTPF Providers of Goods and Services before execution of a contract or applicable purchase agreement.

All vendors that provide goods or services to the CTPF shall:

1. Review CTPF's Code of Conduct-Ethics Policy and refrain from any conduct that violates the Policy.
2. Act in a professional and ethical manner at all times in dealings with CTPF.
3. Act for the benefit of CTPF and in accordance with codes of professional conduct for the vendor's industry.
4. Act with independence and objectivity.
5. Fully disclose to CTPF conflicts of interest that arise that may impair the ability to act independently, objectively, or in CTPF's best interests.
6. Act with reasonable care, skill, competence, and diligence when engaging in professional activities.
7. Communicate with CTPF in a timely and accurate manner.
8. Uphold the applicable law, rules, and regulations governing your business or professional sector and/or profession.
9. Fully disclose to the CTPF all fees charged for the products or services provided to the CTPF.
10. Acknowledge that it is the desire of the CTPF Board of Trustees that employees of CTPF work in an atmosphere free from all forms of discrimination and/or harassment. Therefore, all types of discrimination and/or harassment are prohibited in dealing with employees of the Fund, including, but not limited to, discrimination and/or harassment based on: sex, race, color, religion, national origin, age, marital status, disability, handicap, or any other classification protected under applicable law.
11. Maintain the confidentiality of any information prohibited from disclosure under the applicable Non-Disclosure Agreement with the CTPF.
12. Uphold all state and federal laws and regulations relating to work environment and employment practices.